

**KARNS CITY AREA SCHOOL DISTRICT
MEETING ACTION**

June 21, 2021

APPROVAL OF MINUTES:

- Approved minutes of the May 10, 2021 regular meeting.
- Approved minutes of the June 1, 2021 special meeting.

PUBLIC TO BE HEARD:

- None.

BOARD LIAISON:

CAFETERIA LIAISON

- Approved Cafeteria Financial Statement, as submitted.
- Approved Cafeteria Bills, as submitted.
- Approved breakfast and lunch prices for the 2021-2022 school year, as follows:

Elementary Breakfast:	\$1.20	Secondary Breakfast:	\$1.20
Adult Breakfast:	\$1.70		
Elementary Lunch:	\$2.45	Secondary Lunch:	\$2.65
Adult Lunch:	\$3.55		
- (No change over last year)
- Approved the 2021-2022 Sponsor to Sponsor Contract between Karns City Area School District and Butler County Children's Center of Butler, PA, as submitted.
- Awarded Marburger Farm Dairy the Milk Bid for the 2021-2022 school year.

ATHLETICS LIAISON

- No Report.

TRANSPORTATION LIAISON

- No Report.

BUILDING AND GROUNDS LIAISON

- Approved request(s) for use of facilities, as submitted.
- Approved the closure of Sugarcreek Elementary School at the end of the 2022-2023 school year and directed the administration to take steps necessary to facilitate the same.

STUDENT ACTIVITIES

- No Report.

CURRICULUM AND TEXTBOOKS LIAISON

- Approved the Cyber Services Agreement between Karns City Area School District and Seneca Valley School District from 2021-2022 through 2024-2025 school years, as submitted.
- Approved the Statements of Work between Karns City Area School District and the Midwestern Intermediate Unit IV for Itinerant Occupational Therapist services for the 2021-2022 school year, as submitted and pending solicitor review.
- Approved the Statement of Work between Karns City Area School District and the Midwestern Intermediate Unit IV for a Social Emotional Learning Teacher for the 2021-2022 school year, as submitted and pending solicitor review.
- Approved the Statement of Work between Karns City Area School District and the Midwestern Intermediate Unit IV for MTSS – Speech and Language Instruction for the 2021-2022 school year, as submitted and pending solicitor review.

POLICY LIAISON

- Approved second and final read of revised Policy 800.1, Electronic Signatures, as submitted.
- Approved second and final read of new Policy 816, Social Media, as submitted.

FINANCE LIAISON

- Approved General Fund Bills, as submitted.
- Approved the Treasurer’s Report, as submitted.
- Approved the Activities Account report, as submitted.
- Approved the 2021-2022 Homestead /Farmstead Exclusion Resolution, as submitted.
- Approved the 2021-2022 Final General Fund Budget, as prescribed in Section 687 of the Public School Code AGENDA-2, with Receipts and Expenditures in the amount of \$24,867,116 and levy the following change in the real estate tax of:

<u>COUNTY</u>	<u>2020-2021 Mills</u>	<u>2021-2022 Mills</u>	<u>+ (-)</u>
Armstrong	45.25	45.25	0
Butler	93.31	93.31	0
Clarion	46.55	46.55	0

- Approved the 2021-2022 Annual Tax Levy Resolution, as submitted.
- Approved the 2021-2022 tuition rates of \$10,524.24 for Elementary and \$13,430.86 for Secondary as certified by PA Department of Education May, 2021 (20-21 rates \$10,423.44 and \$13,627.33 Secondary).
- Approving the purchase of Cyber Liability be awarded to BCS Insurance Company at a cost of \$8,131, as submitted (an increase of \$1,821 from 2020-2021).
- Approved General Property/Liability/Auto/School Board Error & Omissions/Umbrella/Law Enforcement Insurance Policy be awarded to CM Regent Insurance Company at a cost of \$64,423 for the 2021-2022 school year, as submitted (an increase of \$4,561 from 2020-2021).
- Approved Worker's Compensation Insurance Policy with UMPC at a cost of \$41,875 for the 2021-2022 school year (an increase of \$802 from 2020-2021).
- Appointed the firm of Dillion, McCandless, King, Coulter, and Graham with principal reliance upon Thomas Breth, as Solicitor of the Karns City Area School District at a rate of \$190 per hour, as submitted.
- Approved the agreement between Karns City Area School District and the Educational Consortium for Telecommunications Savings with a flat fee of \$1,200 to apply for a potential grant, as submitted.

- Approved the Real Estate Tax Exemption for property listed in Armstrong County, Perry Township, as submitted.
- Approved bonds at a cost of \$75/each for the following:
 - Mr. Evan. McGarvey, Director of Business Affairs - \$13,000
 - Mrs. Marisa Easley, Accounting Assistant - \$10,000
 - Mrs. Ann Stockert, Assistant Business Manager - \$10,000
 - Dr. Josh Williams, Athletic Director - \$10,000
- Approved PSBA BUCS (Better Unemployment Compensation Systems) Insurance Trust, at a cost of \$7,933.60 for the 2021-2022 school year, as submitted. (An increase of \$548.93 from 2020-2021).

PERSONNEL LIAISON

- Approved travel request(s), as submitted.
- Approved PASBO membership with a flat fee of \$400 for up to three members, as submitted.
 - Mr. Steven Andreassi, Maintenance Supervisor
 - Mr. Evan McGarvey, Director of Business Affairs
 - Mrs. Ann Stockert, Assistant Business Manager
- Approved the Act 93 agreement, as submitted.
- Approved setting the salary for Administrators and Assistant Business Manager effective July 1, 2021 for the 2021-2022 fiscal year, as submitted.
- Approved the Confidential Secretaries Compensation Plan, as submitted.
- Hired the following as part-time summer employees who will work less than 30 hours per week at a rate of \$7.50 per hour, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, and current tuberculosis test results, as submitted:
 - Ms. Brittney Friters
 - Ms. Addison Ritzert
 - Ms. Jordan Rottman
- Hired the following to supplemental positions for the 2021-2022 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168, & current TB test results:
 - Mr. Troy Zediker, 2nd Assistant Baseball Coach
 - Ms. Morgan McMillen, Gremlinette Advisor
 - Dr. Josh Williams, Athletic Director
 - Mr. Robert Pennington, Cross Country Coach
- Approved participation in the Midwestern Intermediate Unit IV Consortium Program for Guest Teachers for the 2021-2022 school year, as submitted.
- Approved the 2021-2022 School Nutrition Association (SNA) Membership for the Karns City Area School District at a cost of \$157.50, as submitted.
- Approved the change of employment status from part-time to full-time for Mrs. Debra Bossinger, Health Technician, effective July 1, 2021, as submitted.
- Accepted the resignation of Mr. Chris Bellis, Boys Varsity Basketball Coach, effective June 4, 2021, as submitted.
- Accepted the resignation of Mrs. Nicole Rottman, Cheer Coach, effective May 19, 2021, as submitted.
- Authorized the administration to re-post and advertise for the position of Part-time Food Coordinator, until the position is filled.
- Approved FMLA leave for Mrs. Christine Spencer from April 20 through June 4, utilizing paid time off and remaining days unpaid, as submitted.
- Approved the revised job description for the Athletic Director position, as submitted.

--Approved the transfer of Elementary Instructor Mr. Nicholas Stockert from Sugarcreek Elementary School to Chicora Elementary School effective the start of the 2021-2022 school year.

--Approved the additions(s)/deletion(s) to the volunteer list for the 2021-2022 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.

Add

Mr. Eric Fritch – Basketball Volunteer

Ms. Alyssa Robb – Gremlinette Volunteer

Mr. Adam Campbell – Cross Country Volunteer

--Authorized the administration to post and advertise for the following supplemental position(s):

Boys' Varsity Basketball Coach

Varsity/JV Cheerleading Coach

--Authorized the administration to re-post and advertise for the position of Custodian, until the position is filled.

--Authorized the administration to re-post and advertise for the position of Paraprofessional until the position is filled.

--Approved the Superintendent's/Karns City Area School District's membership in the Pennsylvania Association of School Administrators (PASA) at a cost of \$1,100.00, as submitted.

--Approved the request for an unpaid day from Ms. Kelly Olinger, Cafeteria Worker, on June 3, 2021, as submitted.

CAPITAL RESERVE

--Approved capital fund bills, as submitted.

BCAVTS REPORT

--No Report.

MISCELLANEOUS

--Approved the election of Chicora Dental Care, LLC as school dental provider at a cost of \$12.00 per exam for the 2021-2022 school year (\$12/ per exam cost 2020-2021).

--Approved Butler Health System physician Dr. Jason Clark, DO as school physician for the 2021-2022 school year (July 1, 2021 – June 30, 2022), as submitted.

--Approved the revised 2021-2022 School Calendar, as submitted. (Floating clerical day for teachers added).

--Declared the list of items submitted by Mr. Shane Spack of no value to the district and authorize the Administration to donate or dispose of items, as submitted.

--Declared the list of items submitted by Mr. Jeff Wagner of no value to the district and authorize the Administration to donate or dispose of items, as submitted

--Declared the list of items submitted by Mrs. Brenda Knoll of no value to the district and authorize the Administration to donate or dispose of items, as submitted

--Declared the list of items submitted by Mr. Foster Crawford of no value to the district and authorize the Administration to sell, donate, or dispose of items, as submitted.

--Approved the renewal of Microsoft ESS Software licensing and maintenance from BluChip Solutions with a cost of \$11,549.50, as submitted

--Approved the renewal of Ideal Integrations Extreme Networks Annual Support and Maintenance at a cost of \$4,338.00, as submitted. (Decrease of 230.26 from 2020-2021 school year)

- Approved the renewal of EdInsight at a cost of \$18,579.85, as submitted.
- Approved the agreement between Karns City Area School District and Butler County Children's Center DBA Early Learning Connections for use of the Pre-K Counts classroom at the Sugarcreek Elementary School modular for a one-year period beginning September 1, 2021, as submitted.
- Approved the renewal of EDULINK Software Solutions for PAETEP, the teacher evaluation software, at a cost of \$4,525 for the 2021-2022 school year, as submitted.
- Accepted the donation from Calumet Refining LLC in the amount of \$2,100 to be used for the benefit of KCASD students where needed, as submitted.
- Approved the renewal of BoardDoc LT for the 2021-2022 school year, at a cost of \$2,700, as submitted.
- Approved the Hudl order and authorize the Athletic Director to sign said order, as submitted.
- Approved the Access Authorization Agreement between Karns City Area School District and Dr. Stephen Hagberg, as submitted.
- Approved working with UPMC to operate a COVID-19 vaccine clinic at the Karns City Jr./Sr. High School during the summer for any residents interested in obtaining the vaccine at no cost to the School District, as submitted.
- Approved of the submission of the Emergency Instructional Time Template Section 520.1 form to Pennsylvania Department of Education for the 2021-2022 school year, as submitted.
- Approved the purchase of the property at 207 Kittanning Street, Chicora, PA at a cost of \$153,064.43 and authorize the Superintendent to sign the necessary paperwork to complete the purchase, as submitted.

ADJOURNMENT

- The meeting adjourned at 10:13 p.m.

POSTING

TO: Staff

FROM: Dr. Eric D. Ritzert
Superintendent of Schools

DATE: June 22, 2021

SUBJECT: Posting of Vacancies

The Karns City Board at its meeting of June 21, 2021, authorized the Administration to post the following vacancies:

Full-time Custodian
Part-time Food Coordinator (Elementary School)
Part-time Paraprofessional
Boys Varsity Basketball Coach
Varsity/JV Cheerleader Coach

If you are interested in applying for any of these positions, please do so in writing by July 7, 2021.