



Karns City Area School District

SUGARCREEK ELEMENTARY SCHOOL

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MR. JEFFREY T. WAGNER
ASSISTANT ELEMENTARY PRINCIPAL AND
DISTRICT TRANSPORTATION DIRECTOR

March 24, 2020

Elementary School Students and Parents:

First and foremost, thank you so much for your patience, flexibility, and caring during this unprecedented time. We hope this letter finds you well.

In review, from March 16 to March 29, students have not and will not be expected to complete any academic work. However, since school be closed until at least April 8 for students, the district administration and teachers are prepared to offer instruction online and through the use of packets.

With regard to online instruction, teachers have been asked to create lessons that will be assigned to your child. Students who have a device and Internet access should be able to access their lessons under the **FOR STUDENTS TAB and in the Section Titled "ONLINE INSTRUCTION MATERIALS" on the Karns City Website**. Students should work to complete assigned work.

For families who do not have Internet access, we will provide paper-based packets. **If you do not have the Internet and need paper-based lessons, please call 724-756-2030, ext. 3100 by Friday, March 27 at 9 AM to request paper-based lessons.** If you do not speak with anyone, please leave a message with the student's name, grade level, and phone number.

For families needing paper-based packets: once you have called the school to secure a packet, you will be able to pick it up at the high school on **Monday, March 30 between 11:00 and 1:00 outside the cafeteria**. You can keep your packets until we return to school. If we do not return to school, we will notify you about how to return your packets.

Please know that we will be flexible with grading. We will update you on grading procedures in the near future. The key is to communicate when you have needs. Teachers will be available to answer specific questions via email and on Class Dojo.

When picking up items from the school, please keep lines to less than 10 people. Please wait in your cars until lines dissipate.

Finally, as the situation changes, we will be sure to communicate with you. We highly encourage you to visit the school's website at www.kcasdk12.org on a daily basis for updates.

Should you have any questions, please do not hesitate to call the school.

Sincerely,

Jeff Wagner
Shane Spack